



ACTIVE LEISURE CENTRE EMPLOYMENT APPLICATION

Name in Full: (include preferred name)

Date of Birth:

How did you find out about the position?

Position applied for?

Thank you for applying for the position with us? Please answer as many of the following questions as you can or wish to. Feel free to inclose any additional information that you feel would be of interest. Also feel free to write on the back of these pages if your answer to any question requires more space. Successful interviewees may be required to do a half day unpaid work experience in the centre prior to a decision being made. This is not only a part of the recruiting procedure but is also designed to ensure that you are fully aware of what the job entails. Best wishes with your application.

CONTACT DETAILS

Address:

Post code:

Phone Home:

Work:

Mobile:

Citizenship:

If not an Australian Citizen do you have permanent residency or a current work visa? Yes [] No []

If on visa, how long can you commit to being in this area?

Are you working at present?

If yes, do you intend to leave your current job?

EMPLOYMENT HISTORY: Please give details of your current or most recent work first and work backwards

Please give accurate reasons for leaving employment as we often contact previous employers.

Employer contact:

Your Position:

From:

To:

Reason for leaving:

Please write the contact phone numbers of your last 3 employers, include overseas if applicable.

EDUCATION

Please include any related courses and updates.

<u>Qualification</u>	<u>Educational organisation</u>	<u>Course name</u>	<u>From</u>	<u>To</u>

Please circle any course you are currently attending and give attendance times on back of page.

AVAILABILITYOn what basis do you see work? Full Time Part Time Casual Will consider any

Minimum hours available per week? Maximum hours? Date available if appointed?

Do you have any restrictions as to the days and times you can work? Yes No

If yes, what days and times are you available? (see below)

Tick is available Give times available (Note we are open 5.30am-10pm Mon- Thur, Fri 5.30 am to 9pm)

Mon Tues Wed Thurs Fri Sat Sun (Note: We are open on weekends Sat 7.am to 8 pm and Sundays 8 am to 8 pm)

How would you travel to work? Do you own a car?

PERSONAL TRAININGAll Personal Training at Active Leisure Centre in 'internal', where clients pay the club and we then pay the trainers, all of whom do gym supervision hours and deliver personal training in their own hours, thereby developing a clientele. Does this opportunity interest you? Not applicable **90 DAY PROBATION PERIOD**It is our policy that every new employee (full time and part time) is employed on a probation basis for the first 90 days. This is to give the company and the new employee the opportunity to terminate the employment with out notice and with out reason, any time within the first 90 days. In the event that you are offered employment, do you accept this condition? Yes No Initials _____**WHAT TYPE OF WORK DO YOU SEEK?**

If already working, do you wish to supplement your position with extra part time or casual work?

If you are not offered the position for which you applied would you consider other positions? Yes No If applying for a sales or technical position: would you be willing to undergo probationary training that could include at home study materials in order to prepare yourself? Yes No

Comments:

WHY YOU?

What are your perceptions of the role you have applied for? Feel free to write on the back

What qualities or talents do you have that you feel will make you good in this role?

Have you applied to Active Leisure Centre before?

STUDY PLANS

Are you currently studying or have plans to study or do a course? Please give details.

SPECIFIC FITNESS TRAINING

Are you a current registered Fitness ? Yes No If NO, do you intend to become a registered leader?

Do you have an up to date CPR certificate? Yes No If NO, do you intend to do a course to become current? Yes No

Do you have Austwim swim teachers certification? Yes No

YOUR HEALTH AND FITNESS

Have you had any health or injury problems that could affect your capability to do normal duties in a leisure centre?

If yes, please specify:

Describe what sort of shape you are in:

Are you involved in any sport?

If yes, give details: _____

Please give an overview of your current exercise program:

Do you smoke? Yes No

Have you ever been a member of a leisure centre? Yes No

Have you ever been convicted or charged with a criminal offence, which is relevant to the duties you would be required to perform in the position for which you are applying?

PERSONALITY AND COMMUNICATION SKILLS

How would your past workmates describe your personality?

Do you prefer to work in a team or alone?

How do you like to be managed?

Describe your conversational skills:

What does 'giving good customer service' mean to you?

Describe how you would handle an unhappy customer:

Would you say that you are: Mainly... PEOPLE orientated or TASK orientated

Would you say that you are: Mainly... INTROVERTED or EXTROVERTED

Regarding your work, what is most important to you? (give short answers in order of priority, 1 being most important)

1. 2.

3. 4.

GOALS

What are your career goals? What would you like to be doing in?

6 months

12 months

3 years

other:

INSTRUCTIONS

1. Please feel free to attach any additional information to this application that you feel may be of interest.
2. DO NOT SEND ORIGINAL CERTIFICATES OR ANYTHING VALUABLE
3. If applying for an advertised position and you have not been contacted with in 2 weeks, you can assume we will not be taking your application further at this stage. However, please feel free to make another application at a later date. Thank you for applying for work with us.